



AMALGAMATED TRANSIT UNION

Division 757

Schoppert Hall
1801 NE Couch St, Portland OR 97232-3054
Phone 503-232-9144 • FAX 503-230-2589

Jonathan J. Hunt
President-Business
Representative

Sam F. Schwarz
Vice President-Assistant
Business Representative

Evette D. Farra
Financial Secretary-Treasurer
Recording Secretary

November 17, 2011

Neil McFarlane
General Manager
Tri-County Metropolitan Transportation District
4012 SE 17th Avenue
Portland, OR 97202-3993

Re: Health Insurance Enrollment Forms

Dear Mr. McFarlane:

TriMet employees have always been allowed at least 30 days in which to complete their health insurance enrollment forms. This year, the Union has been receiving complaints about the time lines on the process.

The enrollment forms are postmarked November 10, 2011. Because of Veterans Day, many people did not receive the forms until after the Monday, November 14, 2011, mail delivery. Yet, they are being told they MUST have the forms in to TriMet by November 18, 2011. For a variety of reasons, including those away on vacation, four days is too little time to respond.

Please advise the Union immediately about how this problem will be corrected. Thank you for your time and attention to this matter.

Very truly yours,

Jonathan J. Hunt
President-Business Representative